

11/29/2018

Re: Garrett Park, MD: Archives Committee Meeting

## Re: Garrett Park, MD: Archives Committee Meeting

From: Bill Elwood <[drbillelwood@gmail.com](mailto:drbillelwood@gmail.com)>

Sent: Wed, Nov 28, 2018 at 3:13 pm

To: [webmaster@garrettparkmd.gov](mailto:webmaster@garrettparkmd.gov), Elizabeth Henley, Assistant Town Manager, [aaaarchives](mailto:aaaarchives) email, Karen Thiel, aa -- Lillian Del Priore, [dave@almyarch.com](mailto:dave@almyarch.com)



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In October, the Archives Committee had no quorum. Present were Karen Thiel, Ray Maxwell, and Bill Elwood.

The group discussed its preparations for a March observance of Women's History Month. It was unclear whether the committee members assigned to reserve Town Hall in March had done so. Karen said she'd check with Lillian on this issue. Bill asked about access and appropriateness of material for a presentation--perhaps based on recently discovered materials. Ray responded that he knew of materials that he'd share with Bill to develop the presentation.

The group also discussed changes in the composition of current volunteers and brainstormed additional ideas to recruit additional volunteers. We also discussed the possibility of archives material being used for academic/research purposes,

Ray shared copies of the annotated indexes of Archives' content--specifically, contents on Archives' shelves (by Rack. Side, Box[s]) and Official Government Records (e.g., charter revisions, town council meeting minutes). Karen and Bill were extremely impressed with the entire initiative and recommended listing it on the GP website for transparency as well as to demonstrate the utility of the Archives in residents' lives. Ray said he'd work with the town office to do so. The group also discussed the town's application for state archives certification and the Town Archivist's role in the application process and hereafter.

The group also congratulated Mr. Maxwell on his national archivist certification.

Agenda for December meeting

Consideration of minutes from October and November

Updates on actions and refinement of GP Women's History Month

New business

On Wed, Nov 28, 2018 at 12:31 AM [webmaster@garrettparkmd.gov](mailto:webmaster@garrettparkmd.gov) <[webmaster@garrettparkmd.gov](mailto:webmaster@garrettparkmd.gov)> wrote:

### Archives Committee Meeting

- Date: 12/04/2018 7:30 PM - 9:30 PM
- Location: Penn Place  
4600 Waverly Ave.  
Garrett Park, Maryland 20896

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